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UTD SUN

Staff Council
"Sending U News"



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IN MEMORIAM CECIL H. GREEN

Mr. Cecil H. Green, one of the founders of TI and UTD, died Saturday, April 12, in La Jolla, California, at the age of 102. The day before Pearl Harbor was bombed in 1941, Mr. Green partnered with Eugene McDermott, J. Erik Jonsson and H. Bates Peacock to buy Dallas-based Geophysical Service, Inc. In 1951, the company's name was changed to Texas Instruments. TI went public in 1953 with its stock selling for \$5.25 per share. By 1960, the stock was selling at \$210 per share and Cecil and his wife Ida had the financial security to fulfill their dream of being philanthropists.

Seeing a need to develop and educate engineering talent locally, McDermott, Jonsson, and Green established the private Graduate Research Center of the Southwest (later named the Southwest Center for Advanced Studies) in 1961. The founders decided to donate the SCAS and its land to The University of Texas System and on June 13, 1969, Governor Preston Smith signed the bill creating UTD. UTD has since grown from a student population of 45 graduate students in 1970 to over 13,000 students this last fall.

Cecil and Ida Green donated at least \$200 million to benefit medical and educational institutions across the globe.

CORPORATE CHALLENGE 2003

Corporate Challenge 2003 is now underway! Ericsson is sponsoring this annual event, which benefits the Texas Special Olympics. For those unfamiliar with Corporate Challenge, employees of area businesses get together to participate in different Olympic-style events. Medals are awarded to the top three participants in each event, so it's the North Texas version of the Olympics. Each business is challenged to raise \$1,000 for this wonderful cause. Last year the participants of the Challenge raised \$34,480.

HERE'S THE SCOOP!

This year's Challenge begins August 19. The kick-off to sign up for Corporate Challenge 2003 begins May 22 with an Ice Cream Float Party. Staff & faculty are invited to come to the Green Center from 2 – 3pm to sign up for the different sporting events and enjoy an ice cream float. The events have changed a little, here is the list:



- | | |
|-----------------|-------------------------|
| 42 | Miniature Golf |
| 5K Run | Punt, Pass & Kick (new) |
| 15K Bike Race | Racquetball |
| Badminton (new) | Soccer |
| Basketball | Softball |
| Billiards | Swimming |
| Bowling | Table Tennis |
| Darts | Tennis |
| Flag Football | Track & Field |
| Golf | Volleyball |
| Horseshoes | Yard Ball (new) |

Note: Bass Fishing & Tug of War have been dropped this year. If you have any questions, or want to sign up, please email Cheryl Friesenhahn (cheryl@utdallas.edu), or Carol Lanham (clanham@utdallas.edu). Also, if you want to see the calendar of events, check out the City of Richardson website at: <http://www.cor.net/CorporateChallenge/2002/Calendar.html>.

BUDGET UPDATE

Mr. Lovitt was asked to give a brief statement regarding the ongoing uncertainty with the state budget. The House of Representatives and the Senate are introducing their own appropriations bill for the next biennium and it is unlikely they will be the same. Both bodies then appoint a joint committee which brings forth one bill to be voted on by the House and the Senate. Once that bill is passed, then the State Comptroller has to certify that there are enough projected resources to fund the bill. When that has happened, all bills are then forwarded to the Governor for approval. The earliest UTD can expect an official appropriation is early June, after the legislature adjourns. That is when UTD begins frantically preparing the budget for approval by the U.T. System Board of Regents. Two items of particular interest are travel and hiring status. Mr. Lovitt stated that the travel ban has been eased, but not lifted, and VP's are monitoring their areas. The hiring freeze is still in effect indefinitely.

STAFF COUNCIL SCHOLARSHIP DEADLINE

The deadline for the scholarship application is May 31. If you are a staff member taking classes at UTD you should apply. Go to the Staff Council website for eligibility requirements and an application form – www.utdallas.edu/utdgeneral/staffcouncil/.

COMPUTER SECURITY

Information Resources would like to remind all staff that every individual is responsible for the security of their computer, both physical and virtual. Passwords should be changed often, never shared with anyone (by law), and never posted in plain sight. UTD provides automated virus protection on campus and free downloads for home computers. Important information should be backed up routinely. Devices fail on occasion and there is no recovery without backups. For more information see <http://www.utdallas.edu/ir/tcs/techsupp/security.html>

NEW VENTURES

The newest venture in fund raising for the Staff Council Scholarship Fund will be an **Inkjet Cartridge Recycling Program**. All inkjet cartridges, black and color, will be accepted. Save those cartridges for us and bring yours from home. Recycle boxes will be placed in offices on campus and the locations will be posted on the Staff Council website. More details will be available after May 20 on the web: www.utdallas.edu/utdgeneral/staffcouncil/.

We are still working on a **staff cookbook**. The completed cookbook should be available mid-summer. We'll be cooking up some details to feed you in the future.

UTD WEB FOR EMPLOYEES...VIEWING YOUR PAY STUB AND OTHER INFORMATION

GENERAL INFORMATION

UTD's Web for Employees provides access for employees to personal information related to their UTD employment. Web for Employees currently offers links where you can view your pay stubs, your current federal withholdings, or your current direct deposit information. To view vacation and sick leave balances go to Employment Services.

GETTING TO WEB FOR EMPLOYEES

To get to Web for Employees, go to <http://baldar.utdallas.edu/employee.htm> (it is also available from the alpha index on UTD's home page under *W* for Web for Employees or *E* for Employees, Web). Internet Explorer is the preferred browser for this system. When you go to Web for Employees, you will notice a pop-up window with information about your PIN, etc. Also on this pop-up are useful links to other web sites. When you click to log into Web for Employees the pop-up window is automatically minimized.

LOGGING IN

To log into Web for Employees enter your employee identification number (currently your SSN) and your six-digit PIN. The default PIN for the first time login is your birth date in the MMDDYY format (e.g., May 6, 1967 would be 050667).

NOTE: You have three trials to log in if you forgot your PIN. After three unsuccessful attempts, your account will

be disabled for that day to prevent unauthorized access. To have your PIN reset, call Human Resources at x2221.

CHANGING YOUR PIN

To insure the privacy of your personal information, you must change your PIN into a more private number once you are logged in. Simply click on "Change PIN," and change your pin to a 6-digit numeric PIN of your choosing. **You are in control of the security of your records, please take necessary precautions.**

NAVIGATING IN WEB FOR EMPLOYEES

When navigating in Web for Employees it is best to use the menu items at the bottom of the page rather than the "Back" button, which can sometimes cause an error to occur.

VIEWING AND/OR PRINTING YOUR PAY STUB

To view your pay stubs, click on "Payroll Services," and then click on "View Pay Stub." Select the calendar year of the check you wish to see, and then select the check date. Pay stubs are available from calendar year 2000 to present.

EXITING

To exit Web for Employees, click on "Exit" at either the bottom menu or in the top right-hand corner of the window. This will log you off and secure your personal information.

BUSINESS AFFAIRS OUTSTANDING EMPLOYEE AWARD



On March 11, 2003, The Business Affairs Outstanding Employee Award for the second quarter of FY03 was given to Officer Steve Finney. Officer Finney has been employed with the University in the Police department for two years. He consistently goes above and beyond expectations; and is not content with the status quo, but actively seeks out better ways to do the job. In addition to his

duties at UTD, Officer Finney is a drill sergeant in the Army Reserves. He could not be present at the award ceremony because he has been called into active service and will be gone 12 to 18 months. The award ceremony was video taped for Officer Finney, and Mr. Lovitt will personally present him with his award plaque when he returns.



Also featured at the award ceremony was the Grounds Maintenance Department. Supervisor Sam Eicke presented each of his employees to the group and explained the role they play in beautifying the UTD campus.

EMPLOYEE ADVISORY COUNCIL PROPOSES SYSTEM-WIDE EMPLOYEE EDUCATION BENEFITS PLAN

Representatives of the University of Texas System-wide Employee Advisory Council (EAC) met with the Board of Regents on February 12 to propose a reduced or free tuition program for all U. T. System employees. Offering the ability to attend courses at any U. T. campus with reduced tuition and/or fees will provide staff development, personal enhancement, and improved morale, which will inevitably lead to retention of quality employees.

Details of the proposal included:

- Employees would not be charged for a minimum of three credit hours per semester at any component institutions.
- The program would cover all undergraduate and graduate courses, as well as all distance learning and U.T. TeleCampus courses.
- Employees must have been continuously employed for a minimum of six months, be eligible for benefits, and must meet standard admission requirements.

- Future eligibility is contingent upon completion of courses and maintaining the minimum required GPA.

“I believe that this is something we should seriously explore with the Legislature,” said Mark G. Yudof, Chancellor. “In Texas, we cannot waive tuition and fees for anyone without the permission of the Legislature. We need the freedom to make these kinds of decisions locally, on a campus-by-campus basis, where it makes sense,” Yudof said.

The EAC also discussed their web site and historical records repository and reviewed research findings of the Compensation Subcommittee on Best Practices.

More information about the council is available on its website at www.utsystem.edu/EAC.



SCHOOL OF MANAGEMENT TOUR NEW FACILITY

Over 100 faculty and staff toured the new Management building on April 9 and 10. Dean Hasan Pirkul and David Ritchey served as tour guides with assistance

from the Office of Facilities, Planning and Construction. The four-story structure is expected to be completed for move-in tentatively planned for early August. The new facility will house 29 classrooms with state-of-the-art audio and visual equipment, wireless connectivity, video-conferencing facilities, 2 computer labs and a 350 seat auditorium. Also included in the 203,000 sq. foot building is Executive

Education programs, faculty and administrative offices and facilities to hold events and seminars. Construction highlights include roofing work coming to an end

and the exterior plaster work beginning. Masonry work on the exterior is over 95% complete. In addition, air handlers will soon begin circulating cool air and a priming coat of paint is being applied to classrooms. For a current photo update on the construction progress, visit <http://som.utdallas.edu/newbuilding/>.



STAFF COUNCIL ELECTIONS

The ballots are in the mail! Please take this opportunity to vote for the representatives in your district. The first line of the ballot tells you how many positions are open. That means that you get one vote per open position, so be sure to vote for all that you can are allowed. Those elected will be your representatives for two years starting September 2003 through August 2005.

BALLOON SALE PROFITS SOAR!

The Staff Council Benefits Committee has been responsible for organizing fund raisers for the Staff Scholarship Fund since its inception. They started off in 2001 raising \$250 at the Balloon Sale. They found that balloons were a popular item for Valentine's Day and have continued this program. In 2002, they raised \$600 and in 2003, they brought in an \$801 profit. Keep up the good work Benefits Committee.

We want to thank everyone that bought balloons and everyone that helped sell balloons. Our hearts go out to you. ♥

RUNNERS

by *David Holmes*



I started running a few years ago, primarily to maintain a level of fitness that would contribute to an overall state of good health. Studies show that running/exercise contribute to a longer life span, a healthier life-style, and reduce risk factors for various diseases. It wasn't long before I began to feel healthier and have more

energy. After a friend encouraged me to enter a 3-mile fun run I was bitten by the racing bug. I entered a number of races ranging in distance, gradually improving my conditioning and performance levels, and eventually entered the Dallas White Rock Marathon.

A marathon race is 26.2 miles or 42.195 kilometers. Objectives of a marathon runner are to finish the race; achieve a particular time; and for many, qualify for the Boston Marathon. It is the only major marathon race that requires a qualifying time in order to gain entry to the race.

UTD has a number of marathon runners. Several who have made the effort are: Isabella Cerutti, Mary Chaffin, David Holmes, Teresa Lynd, Duncan MacFarlane, Aria Nosratinia, and Jay Reimer. Regardless of overall ability every one who has finished a marathon is a winner because of the health benefits realized.

COFFEE WITH THE PRESIDENT

DISTRICT 4 COFFEE (MARCH)

Dr. Jenifer greeted representatives from District 4 and reviewed the changes at UTD over his 10 years here, the growth in population, facilities, quality faculty, etc. Now the focus is on the infrastructure (improving the administrative team and technology). He said that due to budget cuts we will probably not replace some people who leave in some units. If the cut is 6% we will be alright but if it is 10% we may have to let people go. He feels when the economy turns around that UTD will be in good shape because we are in a good area. UTD is still growing and is good because of the state funding formula, when we grow we get more money. The focus for the next few years will be the fiscal problem but with a good management team we can get through this.

Dr. Jenifer knows signage is a big problem and it is one of his top priority projects. He is hoping to get some grant money for this. He discussed plans for a parking garage. He would like to give more employee perks to keep and attract good employees but he doesn't have the power to give tuition cuts and UTD needs the parking fees. When asked about the impact on other U. T. components if UTD were to become a flagship university, he said system presidents have been concerned because we would receive more funds. He also spoke about the new dean in EECS, the future rerouting of Drive A, the new School of Management building, drive-up appeal, and safety issues/walks/lighting. He urged us to contact him with issues we see that are not corrected.

EMPLOYEES

NEW EMPLOYEES

Donna Bomnski, NS&M - Molecular & Cell Biology
Christopher Horridge, Technology Customer Services
Nicolas Martinez, Physical Plant
Maria McEntee, NS&M - Biology
Deborah McGill, NS&M - Chemistry
Rafael Martin, Office of V.P. Research & Grad. Ed.
Ashish Natani, Computer Science
Ken Peterson, Physical Plant
Jeffery Reedy, Physical Plant
Shahnaz Sang, NS&M - Sickle Cell
Clodus Stephenson, University Police
Elisabeth Walker, International Student Services
Mei Zhang, NS&M - Chemistry Programs

RETIREES

Stephen Simpson
Bonnie Edwards
Charles Lynn Chandler
Leora Holbrook
June Kossover
Ernestine Sorge

DECEASED

Joyce (Joann) Taylor

Many of you may remember Joann from *Taylor's Tidbits* in the former *News and Information Newsletter*.