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# UTD SUN\*

\* \* Staff Council  
\* "Sending U News" \*



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Flu Shots Program 2002

## FLU SHOTS

The Staff Council is again sponsoring flu shots for UTD staff. The shots will be available on November 11 from 10am to 12pm and November 12 from 2pm to 4pm in the Administration Building AD 3.104. Staff members must bring their Comet Card as proof of identity.

The local flu season has started early this year with the first cases in Dallas reported on October 17. According to the U.S. Centers for Disease Control and Prevention, Texas was the first state reporting significant flu activity. Both Dallas cases were confirmed as being the more serious type A influenza strain. Although flu shots are not a 100% guarantee, doctors agree that flu shots are the best, first line of defense. However, it takes two weeks after receiving a shot for the vaccine to become fully protective.

The Environmental Health and Safety Office is sponsoring the flu shot program from funding through the Workers Compensation Premium Program from the U. T. System. Mr. Ron Biddle has offered the funding to cover the total cost of the shots this year so there will be no charge to the faculty and staff.

We have 400 shots reserved through the Baylor Health System who will administer the program again this year. Shots will be given on a first-come, first-served basis. If anyone would like to pay for their shot, the money can be donated to the Staff Council Scholarship Fund. Any amount will be accepted.

Thank you to Ron Biddle and the Office of Environmental Health and Safety for your support of this program sponsored by the Staff Council.

## PRESIDENTIAL SEARCH COMMITTEE

**T**he Staff Council has elected Betty Loy to serve as the staff representative on the Advisory Committee for the Presidential Search. This committee will conduct a national search to find President Jenifer's successor. Betty is a Staff Council member and a Contract and Grant Specialist in the Office of the Controller. She has a Master's degree in audiology and is currently working towards her audiology doctorate. Betty says she is looking forward to the search process and she is grateful for the Staff Council's confidence in her.

## BENEFITS COMMITTEE



### SCHOLARSHIP FUNDRAISERS POINSETTIA SALE

Staff Council is once again selling Poinsettias to fund Staff Scholarships. You have a choice of Red, White, Pink and Marble (pink with white outer edge). The plants are in 6 inch pots with multi blooms. The price is the

same - \$10 each. The plants are floral quality that you pay \$25 and up at the florist's.

Our goal is to sell 250 poinsettias. We need your to help to reach that goal.

Order now through noon November 26. Order forms are available on the Staff Council website, the Library, Info Depot and the Bookstore. Checks should be payable to UTD and mailed with the order form to Rochelle Pena, EC32 or Carol Lanham, AD26.

Delivery will be Tuesday December 2, between 5—6pm on the north side of the Activity Center, off Drive A.

### RECYCLING PROGRAM

Don't forget the continuing Ink Jet Cartridge Recycling Program. Encourage faculty and students to contribute not only from machines at school but also from home. Check the Staff Council Website for drop-off locations.

### COOKBOOK SALE

What's Cooking at UTD cookbooks are available from any and all Staff Council Representatives. They make great Christmas gifts and are only \$8.

Check out the Staff Council web site at [www.utdallas.edu/utdgeneral/staffcouncil](http://www.utdallas.edu/utdgeneral/staffcouncil) to learn about the Staff Scholarship Award.

### TAKE ADVANTAGE OF YOUR LIBRARY PRIVILEGES

Did you know you have **free access** to the **campus library**? Thousands of great books await you in the **Leisure Reading Collection** – <http://www.utdallas.edu/library/leisure.html> – bestsellers, science fiction, fantasy, romances, mysteries, and more? Come into the McDermott Library with your current **Comet Card ID**, and you'll be ready to check out more books than you can carry for all your reading needs! Also, Main Stacks books are available for check out by all UTD staff.



### CRIME PREVENTION

Recently, the UTD campus has been hit with a series of car break-ins and people are wondering about auto safety. When it comes to crime prevention, ask not what your campus can do to protect you, but what you can do to protect yourself and others. **YOU** are the **ANSWER!**

When you take action to help the police protect others on your campus, you protect yourself too! Here are a few things that you can do.

- Report suspicious behavior. Do not wait for someone else to do it. Take the time to notice as many details as possible, write them down, and call the police as soon as it is safe for you to do so. Articulate why the person's behavior is suspicious. Get details; try to get the license plate number, make, model, color, condition and notable accessories of a vehicle. Note if there are any additional lights, ornaments or bumper stickers. A description of persons includes race, gender, height, build, clothing color and style, hair color and cut, facial features and tattoos or scars. Identifiable accents can be important too.
- Report conditions that tend to promote crime. Examples include lights that aren't working, messy or poorly maintained areas, overgrowth of vegetation, and evidence of previous crimes. Notice and write down the details, including the location, date and time.
- If you witness a crime, go to a safe place and then dial 911 immediately. Stay calm and try to retain all details of the crime. Your call can remain confidential so do not hesitate to identify participants if you know them. Avoid conferring with other witnesses who may attempt to reach a consensus about what happened. It is more likely that one will discard important details than gain helpful information.

UTD police are willing to check out all suspicious behavior; it is better to report an incident that may turn out to be nothing than to not report an incident and it turns out to be a crime.

Know that **YOU** can prevent crime.

UTD Police emergencies:	911
Police:	883-2331
FAX:	883-2567
Website:	<a href="http://www.utdallas.edu/police">www.utdallas.edu/police</a>

## INFORMATION RESOURCES

IR provides many services to the campus, but one of the more helpful services is training. Training is not a one-dimensional offering; there are alternatives to the classroom workshops.

TCS offers on campus workshops/training. A schedule is posted online to register for a class—<http://webapps.utdallas.edu/training>.

Also, there are a variety of online training courses available from LearnItOnline. There are numerous courses available and the only cost to you is the supplementary materials. For information contact Mark Mitchell at [markmit@utdallas.edu](mailto:markmit@utdallas.edu).

Another training option is in the form of electronic handouts available at <http://www.utdallas.edu/ir/tcs/training/documentation.htm>. If you prefer to work at your own speed and at your own pace, this option may be a good choice for you.

For information about a problem, checkout the Frequently Asked Questions (FAQ) database at <http://faq.utdallas.edu>. You can read the questions asked or ask your own. Your question will be answered via email and your question may be considered for inclusion in the FAQ.

The IR Departmental Liaisons meet throughout the semester to discuss technology related issues. Their primary responsibility is to serve as a conduit between their respective areas and IR. If you do not know who your liaison is, that information is always available on the website <http://www.utdallas.edu/ir/liaisons>. This site also contains the meeting notes. If your area does not have a liaison contact Doug Jackson.

## STAFF COUNCIL COMMITTEE OFFICERS

In September, each of the three Staff Council standing committees elected new officers for the 2003-2004 term. Congratulations to each new officer!

### Benefits Committee

Rochelle Pena	Chair
Carol Lanham	Secretary

### Communications Committee

Daniel Calhoun	Chair
Trudy Muller	Secretary

### Staff Development Committee

Laurel Brown	Chair
Pat McEachern	SecretaryPat

## UTD TECHNOLOGY FIESTA


**MARK YOUR CALENDARS  
TECHNOLOGY FIESTA  
NOVEMBER 12, 10 AM TO 3 PM  
CONFERENCE CENTER**

Technology Customer Services is hosting a Technology Fiesta on Wednesday, November 12 from 10am until 3pm in the University Conference Center. Eleven technology vendors will participate including Microsoft, Dell, Apple, Palm, Blackboard, WebCT, Sun, Sprint and others!

There will be drawings for door prizes for those attending, but you must be present to win! Prizes include a Microsoft Xbox, a digital camera, a Palm Tungsten PDA, a Dell Axim PDA, and more!

Be sure to drop by and see existing and innovative technologies that are available to the campus from these vendors. There will also be six presentations on various subjects from PDAs to tablet PCs, from WebCT to Visual Studio programming. All UTD staff, faculty, and students are welcome!

For more information, see the Technology Fiesta web site at <http://www.utdallas.edu/ir/tcs/techfiesta>



**CENTRAL STORES  
7TH ANNUAL OPEN HOUSE AND VENDOR EXHIBIT  
NOVEMBER 12, 2003  
STUDENT UNION GALAXY ROOM  
1 - 4 PM**

This year's free event will feature nearly 35 exhibitors. UTD currently contracts with a partnership of Worthington Paper & Staples to provide all office supplies. In addition to Worthington and Staples, Central Stores has invited some favorite Historically Underutilized Business (HUB) suppliers.

Come on over and find out what's new in office supplies. Central Stores wants to stock your most requested items. This is your chance to let Central Stores know what you'd like them to carry. Check out the new products, enjoy some free refreshments, pick up those free give-aways and you might even win a door prize.

Mark your calendar for November 12th! If you have a question, contact Jerry Porter at x2427.

## COFFEE WITH PRESIDENT JENIFER DISTRICT 6



October 23—President Jenifer met with staff from District 6. He covered some general topics and then answered individual questions from the attendees.

President Jenifer said he believes UTD has avoided the tension over increasing student tuition seen by other universities because of the opportunity students have had to express their opinions. The preliminary budget included a tuition increase of 2% for spring 03 and 3% for fall 04. Even with the tuition increase, this will be another tough budget year, but he hopes for staff salary increases this fall.

Regarding his retirement and replacement, he said the perception is that the next president must be from a higher level or tier. Candidates may come from some of the country's first tier universities. He believes UTD deserves the best and the process should be quick and good. He hopes the next president can be found by summer and in place by next fall.

President Jenifer said that he and Dr. Walter Sutton are still working on new campus signage and allocation of available office space since the opening of the new School of Management building.

He added that the U.T. Board of Regents can now recommend tuition waivers since the state legislature no longer sets UTD tuition rates. He suggested that the Staff Council may want to resubmit a staff tuition proposal.

In closing, the President offered these words of advice regarding retirement: "Your job should not be your life. Life is family and the world. Start saving as much as you can because people are living longer and more money makes it easier to retire and enjoy your life."

### EMPLOYEE ADVISORY COUNCIL

The Employee Advisory Council met October 13-14. This was the first meeting with new members whose appointments run September 1, 2003 through August 2005. The Standing Committees also met for the first time for this FY to appoint the committee chair and vice chair. Each year the EAC has the opportunity to meet with the Board of Regents to present information and make recommendations regarding issues of importance to the employees of The University of Texas System. The EAC Executive Committee will make their next presentation next month in Odessa. Since Wellness is a concern with most components we were informed that U.T. System employees have access to health care and wellness information provided by the six UT health institutions. The health and wellness newsletters can be viewed by going to the EAC website. You will notice that U.T. Medical Branch Galveston offers an online *mini medical school* complete with a diploma. The EAC website is <http://www.utsystem.edu/eac>.

## STAFF DEVELOPMENT COMMITTEE

### CALLIER PRE-SCHOOL DRIVE

Another successful Callier Pre-School Supply Drive is closed. This was our third annual campaign. Many notes arrived with expressions of thankfulness. A total of 941 packages of supplies, along with \$200.00 in cash were received. The Staff Development committee appreciates and thanks all those who participated in the campaign.

### New Employees

September & October 2003

Ryan Ballard, University Police

Shannon Campbell, Galerstein Women's Center

John Cook, Student Life

Geneva Ellis, Student Life

Cristina Herrera, Technology Customer Services

Marvin Holland, Telecommunications Services

Shana Hood, Student Life

Lanecia Jackson, Enrollment Services

Judith Jenkins, Arts and Humanities

Leszek Kisielewski, Undergraduate Education

Irene Marroquin, General Studies

Amanda Miller, Research Admin. and Sponsored Projects

Jeremy Morris, Student Life

Richard Muehleman, Telecommunications Services

Paul Oelkrug, Library

Shiella Ortega, Records and Registration

Carla Raymond

James Richardson, VP Univ. Advancement & Govt. Relations

Elizabeth Rodriguez, Custodial Services

Carolyn Semones, Student Life

Jeanne Sheehan, Computer Science

Wayne Smith, University Police

Gwen Sorge, Enrollment Services

Donna Srader, Career Center

Paul Teel, Financial Services

Robert Torrey, Student Life

Lulu Wang, Biology Program

Julie White, Student Life

Ruth Ann Youngblood, Human Resources

### Retired

Harriet McCluer

Daniel Calhoun, Chair  
Trudy Muller, Secretary  
Andrew Aquatero  
Lisa Garza  
Robert Green  
Gayle Holt  
Jackie Long  
Emebet Sahle  
Christina Sharpling



Brought to you by the Staff Council  
Communications Committee

Contact us at [staffcouncil@utdallas.edu](mailto:staffcouncil@utdallas.edu)  
or visit our website at <http://www.utdallas.edu/utdgeneral/staffcouncil>