



January 2020



An Interview with Michele Brown

Michele Renee (Griffith) Brown is one of our Staff Council District 2 representatives. She has worked at UT Dallas since 2007. Her current role is administrative assistant II, in the Department of Materials Science and Engineering, where she has been for 4½ years. [Read more](#)

Scholarship Golf Tournament Volunteers Needed

The Scholarship Golf Tournament Planning Committee is looking for volunteers to help with the event and the planning leading up to the April 24 tournament date. View [the flyer](#) for more information or contact Ariel Robins. There is also a [sign-up form](#) available.



Volunteer for Chinese New Year Festival 2020

The Crow Museum of Asian Art of UT Dallas is celebrating its 21st annual Chinese New Year Festival at NorthPark Center. More than 100,000 visitors are expected throughout the day to join in the fun with traditional lion dances, dragon parades, and martial-arts

demonstrations, noodle-pulling demos, Chinese yo-yo performances, Lego building stations, and art-making activities throughout NorthPark. [Signup to volunteer.](#)

The Future of Rutford Avenue

Construction on the Science Building will come to a close this spring semester and work is also ongoing on the Campus Landscape Enhancement Project that will change part of Rutford Avenue to a pedestrian promenade. [Read more](#)



Items of Note

Office of Environmental Health and Safety Has Been Reorganized

The Office of Environmental Health and Safety, also known as EH&S has recently been reorganized to improve the alignment of agency and function. Many of the primary EH&S responsibilities (including laboratory safety, hazardous waste removal, and fire and life safety) have now been integrated with the [Office of Research](#).

This functional group is now known as “Research, Campus, and Environmental Safety” and is directed by Shane Solis. Emergency management functions are now directly overseen by the [campus police department](#) and Chief Larry Zacharias.

Three more ancillary functions also have been realigned — [records management](#) (university attorney’s office), [shredding services](#) and [space inventory function](#) (facilities management). Specific contact information and organizational charts can be found online. As always, in the case of an actual emergency, dial 911.

Staff Council Scholarships

Reminder — The Staff Council [Scholarship Applications](#) are due by Saturday, Feb. 15 for the spring semester.

Online Consent to Receive Form 1095-C

Just a reminder that you can sign up electronically to receive your 1095-C form. All the information you need to [access your form 1095-C online](#) was sent in an email to campus employees in early January.

EAP Provider Changed on Oct. 1

Benefits-eligible employees have access to a new employee assistance program provider, [Deer Oaks EAP Services](#). The EAP benefit covers up to seven confidential, short-term counseling sessions per person, per issue, per year. Call the EAP toll-free helpline at 888-993-7650 for more information or a referral.

Comet Card Discounted Tickets

The Comet Card Office sells a wide variety of discounted tickets, including some for the Dallas Symphony Orchestra. Staff and faculty can e-mail cometcard@utdallas.edu to be added to a newsletter for announcements on new orchestra offerings. More information can be found on the [Discount Tickets & More](#) page on the Comet Card website.

Looking for Discounts Available to Staff?

The [Comet Discount Program](#) is on the UT Dallas Student Government website. There are many discounts available, all broken down into 13 categories.

Report Physical or Digital Barriers on Campus to the ADA Coordinator

Have you encountered a physical or digital barrier that interferes with access to a building or part of campus? Report it to our Americans with Disabilities Act (ADA) coordinator using the [Report a Barrier form](#). Visit the [accessibility resources webpage](#) or [contact the ADA coordinator](#) for more information about accessibility at UT Dallas.

Report Tobacco Use

Please [report an incident of tobacco use/smoking on campus](#) to the Tobacco-Free Campus website.

Did You Know?

Make a Suggestion

Submit the form on our [suggestions page](#) to make your opinion count.

Find Your Rep

Discover who represents your district on the [Staff Council representative page](#).

Tell Us Your News

Please [tell us your news](#) by filling out our staff update form.



The next Staff Council meeting will be at 9 a.m., Wednesday, Feb. 12, in JSOM 1.517.

