



March 2019



First Professional Development Series March 19-21

The three-day event will take place in the UT Dallas Student Union in the Staff/Faculty Dining Room. There will be coffee, refreshments and snacks each day. There will be a continental breakfast on Tuesday, March 19.

[See the schedule.](#)

Third Annual Comets Giving Day

Comets Giving Day is **Tuesday, April 2**. There are many events you or your area can participate in — from the door decorating contest to multiple challenges. Last year the campus community helped raise more than \$380,000 from more than 2,000 gifts. Let's make 2019 even bigger and better. Sign up to become a [Giving Day Ambassador](#). Contact [Brennae Wright](#) for more information or visit the [Giving Day website](#).



Earth Week April 22-26

Each year, the UT Dallas community comes together to celebrate sustainability and environmental practices through interactive and educational events and programs during Earth Week. With the assistance of valued



partners, Earth Week is brought to UT Dallas by the Office of Student Volunteerism and the Office of Sustainability. It's April 22-26. [Learn more.](#)

Items of Note

Donate Tax-Free to Staff Scholarships

Make a tax-deductible donation to Staff Council scholarships and support your fellow staff who are pursuing degrees.

<https://giving.utdallas.edu/staffcouncil>

Regarding Staff/Faculty Book purchases through contract vendors:

(Not related to student textbooks)

Procurement is aware of the ongoing issues related to purchasing from Complete Books online catalog and we are working directly with the CEO to improve pricing, customer service and product availability. If you are currently experiencing issues with staff/faculty book-related purchases, please email: purchasing@utdallas.edu, or call X2608 for assistance and/or approval to purchase from other vendors while we correct this issue. Note: This notice is related to staff/faculty purchase only and does not relate to student textbook purchases or the UTD Bookstore.

UT Dallas Human Resources Training Classes

Human Resources has a full list of available training classes available to all staff. [View the list of courses](#) to find one that interests you. Register through Galaxy.

New Resource: Office of Budget and Finance New Help Desk

Have a payroll, travel, eProcurement or budget question but not sure who to ask? The Office of Budget and Finance can help with the OBF Help Desk. For more information, call ext. 4000 or email OBFhelp@utdallas.edu.

LinkedIn Learning Now Available

UT Dallas and the McDermott Library have a new tool for staff, faculty and student development, called LinkedIn Learning. Gain access to Lynda.com learning content with more than 12,000 courses on a wide range of topics to help you reach your personal and professional goals. You can [log in to the portal](#) with your UT Dallas NetID and password and

you can choose to link your LinkedIn account if you wish.

Staff Council Car Wash

Use the fundraising code “2018” when you wash your car at Legends Express Car Wash at 628 Coit Road in Plano and a portion of the sale will support the funding of Staff Council scholarships. The code is good every time you wash your car.

Did You Know?

Make a Suggestion

Submit the form on our [suggestions page](#) to make your opinion count.

Find Your Rep

Discover who represents your district on the [Staff Council representative page](#).

Report Tobacco Use

Need to report an incident of tobacco use/smoking on campus? Use this form to [report tobacco use on campus](#).



The next Staff Council meeting will be 9 a.m. Wednesday, April 10, in [TI Auditorium ECSS 2.102](#)

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