1) **Call to Order**

2) **Ellen Ammons** – *Human Resources Group Manager*

3) **Recognize the Staff Council Scholarship Winners**

4) **Roll Call**

5) **Review of January 13, 2020 Council Minutes**

6) **Committee Reports**
   
   i) Executive Board (Naomi Emmett)
   
   ii) Attendance Report (Debbie Greszler)
   
   iii) Student Government (Sara Brennan and Rutendo Chando)
   
   iv) Benefits Committee (Jennifer Klunk)
   
   v) Communications Committee (Melanie O’Brien)
   
   vi) Fundraising Committee (Joey White-Swift)
   
   vii) Staff Development Committee (Fatema Syeda)
   
   viii) Secretary and Treasurer’s Report
   
   ix) Faculty Senate (Dr. Ravi Prakash and Dr. Richard Scotch)
   
   x) Retiree Association (Sandee Goertzen)

7) **University Committees**
   
   i) Parking and Transportation (Nicole Elkins and Shelley Turner)
   
   ii) Campus Facilities (Jeannie Knott)
   
   iii) University Safety and Security (Melani Sherbet)
   
   iv) eForms (Michele Brown, Sabrina Martinez, Catherine Ranta, and Betsy Winter)
   
   v) Auxiliary Services Advisory (Pam McElrath)
   
   vi) IT Planning, and Policy (Dennis Guten)
   
   vii) HOP Committee (Naomi Emmett)
   
   viii) Student Fee Advisory Committee (Betsy Clarke and Edgar Miranda)
   
   ix) Committee for Support of Diversity and Equity (Carrilaine Schneckner, Daniel Hernandez, Alice Presti, Nora Hernandez, Melanie O’Brien, Aisha Evans, Molly Dickinson, and Melanie Chung-Sherman)
   
   x) Academic Calendar Committee (Katrina Adams and Leah Mathison)
   
   xi) Information Security Advisory Committee (Vy Trang)
   
   xii) University Sustainability Committee (Jan Gebhard)
   
   xiii) Wellness Committee (Sarah Meakin, Marie Schier, and Pinky Reyes)
   
   xiv) Accessibility Committee (Dr. Richard Scotch and Phillip Roth)

8) **UT System Committee**
   
   i) Employee Advisory Council (Naomi Emmett and Jennifer Klunk)

9) **Proposals**
   
   i) **2020-25p**: All university committees have a staff co-chair if the Committee has any impact on staff. (Executive Board)
ii) **2020-28p:** District rep distribution needs to be monitored closely each year and staggering terms should be rebalanced as needed. (Executive Board)

iii) **2021-001p:** UT Dallas Graduate Student Assembly be added to the Staff Council Agenda for updates. (Executive Board)

10) **Suggestions**

i)  **2020-29s:** Last year there was a lot of discussion about an additional staff award, can we get an update?

ii) **2020-30s:** As the vast majority of staff have been working remotely for a large part of 2020, I would like to know if the university will provide any support or guidance in filing taxes with write-offs for remote work or home office. Some people had to invest in additional resources, or increase their personal bills by working from home. Can we get some help or have a presentation by a tax professional?

11) **Continuing Business**

12) **Unfinished Business**

13) **New Business (see addendum)**

   Review of new policy: Transfer of University Resources

   Greg Argueta and Leigh Hausman

14) **Misc.**

15) **Reminders**

   - **Staff Council Scholarships**
     Next Deadline: March 1, 2021

   - **CARE Awards**
     Next Deadline: March 31, 2021

16) **Next Meeting:** March 10, 2021

   Guest Speaker: Sandee Goertzen and Peggy Attari

17) **Adjournment**